

	Entry 3	Functional Skills L1	Functional Skills L2
	Baseline assessments	Baseline assessments	Baseline assessments
	Writing skills:	Writing skills:	Writing skills:
Autumn 1	 Write and spell essential words Sentences and paragraphs Punctuation Reading Skills: Reading key words and phrases Skimming and Scanning Identify prefixes and suffixes Identify spelling and sound patterns Non-fiction Writing: Invitation for a night out Suggestions for a night out (list) 	 SPAG Sentence types Structure and layout Reading Skills: Reading for gist and detail Genre, audience and purpose Identify implicit and inferred meaning in texts Compare information, ideas and opinions Non-fiction Writing: Article writing 	 SPAG Sentence types Structure and layout Reading Skills: Reading for gist and detail Genre, audience and purpose Identify implicit and inferred meaning in texts Compare information, ideas and opinions Non-fiction Writing: Article writing

	Writing skills:		
		Writing Skills:	Writing Skills:
	 Write and spell essential words 		
	 Sentences and paragraphs 	• SPAG	• SPAG
	• Pronouns	Using different language and register	 Using different language and register
	 Punctuation 		
			Reading Skills:
	Reading Skills:	Reading Skills:	
2 ا	g		Compare information, ideas and opinions
Autumn	 Reading key words and phrases 	Compare information, ideas and opinions	Textual features and devices and their
౼	Alphabetical order	Textual features and devices and their impact	impact
⋖	Using a dictionary to find meaning	Identifying writing style and voice	Identifying writing style and voice
	osing a dictional y to tina meaning	Taenth ying withing style and voice	Tuentifying withing style and voice
		Non-fiction writing:	Non-fiction writing:
	Non-fiction Writing:	Non-fiction withing.	140n-Fiction willing.
	Non-fiction withing.	Report writing	Report writing
	Formal letter	Formal letter & email	Report writing Formal letter & email
	Informal letter	• Formalietter a email	• Formal letter a email
	• Informal letter		
	Speaking, Listening and Communication	Speaking, Listening and Communication	Speaking, Listening and Communication
	 Listen to and follow spoken information 	Identify relevant information and lines of argument	Following narratives and lines of argument
	Non-verbal communication	Make requests to obtain information	Communicate ideas, information and
1 1	Listen and respond	Responds effectively to questions	opinions clearly and effectively
Spring	Follow and take part in discussions	Communicate information, ideas and opinions clearly	Express opinions and support with relevant
pr	Make enquiries	Follow and understand discussions	and persuasive evidence
O)	Speaking to be heard and understood	 Use appropriate phrases, register and tone. 	Make relevant and constructive
	Speaking to be fleat a and under stood	Respect turn taking using appropriate language for	contributions to
		interjection	Interject and redirect discussions
		interjection	 Using appropriate language and register
			• Using appropriate language and register

	Writing skills:	Writing Skills:	Writing Skills:
Spring 2	 Write and spell essential words Proofreading Persuasive language Reading Skills: Reading key words and phrases Reading for gist and detail Genre, audience and purpose Identify implicit and inferred meaning in texts Non-fiction Writing: Advertisement Leaflet 	 SPAG Persuasive devices Reading Skills: Organisational features Fact and Opinion Read and understand a range of words using context Non-Fiction writing: Advertisement feature Leaflet 	 SPAG Persuasive devices Reading Skills: Organisational features Fact and Opinion Non-Fiction writing: Advertisement feature Leaflet
Summer 1	Writing skills: Write and spell essential words Narrative voice Structure Reading Skills: Reading key words and phrases Compare information, ideas and opinions Non-fiction Writing: Writing to instruct	Exam revision/ practice papers	Exam revision/ practice papers

2	Creating portfolio of assessed work		
Summer		Exams	Exams