Remote learning Code of Conduct

Parents/carers

Please take some time to read through these guidelines so that as a parent or carer you fully understand the requirements.
We appreciate that these are unusual times for all, and we appreciate everything you do to work with us to make the best of the current situation.

- Supervise your child's internet use and online learning – make sure you are aware of what they have been asked to do and the websites they need to access
- Make sure you know who your child is talking to or messaging
- If a member of staff calls to speak to your children – check that you know who they are, speak to the member of staff yourself before your child talks to them, stay in the room while your child is on the phone
- Inform the school if your child is struggling to access the remote learning

Pupils

Pupils – you will be using the Class Dojo 'Portfolio' online platform more often in the future to access homework set by your teachers or for online lessons. Therefore, we ask that you read and fully understand the following guidelines to ensure that you stay safe and keep others safe too.

I want to stay safe online and I know that anything I do on the computer, phone, tablet or internet may be seen by someone else. I will:

- Only open pages which my parent, carer or teacher has said are okay
- Talk to my parent, carer or teacher before using anything on the internet that I am unsure about
- Tell my parent, carer or teacher if anything makes me feel scared or uncomfortable
- Make sure all the messages I send and comments I leave are polite and positive
- Tell my parent, carer or teacher if I get a nasty message or something makes me feel uncomfortable, and I will not reply

- Not give my phone number or address to anyone online
- Not tell people about myself online (I will not tell them my name, anything about where I live or where I go to school, names of clubs I attend)
- Not upload photographs of myself onto the computer or internet without my parent or carer's permission
- keep any passwords I have private
- Only speak to people I know online and on the phone
- Never agree to share photos, phone, video call or meet a stranger
- Always make sure my parent/carer knows who I am talking to or messaging
- If your teacher wants you to create a post, for example taking a picture of your Home Learning Project, they will enable you to create posts for that time
- If you are posting photos of your learning, please remember to do so safely – remember to always check with your parent/carer before uploading a photo, and try to make sure your photo is of the learning, not the pupil
- All pupils must be suitably dressed and in a suitable location

UNACCEPTABLE USE - Examples of unacceptable use include, but are not limited to:

- Creating or sending any messages or comments that might upset other people
- Using another person's username and password e.g. to access a device or website
- Looking at, or changing work that belongs to other people without their permission
- Wasting time or resources on school computers
- Sharing pictures or making video calls without checking with your parent/carer