

# IT Users Options Information

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# Course information

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- Edexcel BTEC for IT Users (ITQ) (QCF)
- The qualification is 100% coursework, internally assessed and externally moderated.
- The coursework consists of units which enable pupils to develop and demonstrate a range of computing skills at Entry Level 3 or Level 1 (equivalent to GCSE grade 1-4). Students create a portfolio of evidence for each unit which will then be assessed to gain 1-3 credits per unit. 8 credits secures the Award (equivalent to a Short Course qualification) and 13 credits secures the Certificate (Full Course equivalent).
- Units include:
  - Keyboard Skills - pupils will explore mouse-free operation of a computer.
  - Communication Fundamentals - pupils will learn to use email and web searches safely and appropriately for a work context as well as other information gathering techniques.
  - IT User Fundamentals - pupils will develop their ability to operate and maintain IT systems in a safe and secure manner.
  - Improving Productivity Using ICT - pupils will develop their ability to plan, implement, test, and review a solution to a given problem using a range of software tools.

# Who is the option suitable for?

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- The option is suitable for young people with a keen interest in pursuing computing as a career choice
- Different award levels dependent on pupils ability

# The curriculum

- Can be found here - <https://www.oakwoodacademy.co.uk/documents/teaching-and-learning/curriculum/computing-ks4-curriculum-map.pdf>

Computing	✕
Computing Subject Policy	▼
Computing Foundation Curriculum map	▼
Computing KS4 Curriculum map	▼
Computing KS5 Curriculum map	▼
Computing Year 8 Curriculum map	▼
Computing Year 9 Curriculum map	▼

learners. We create a learning environment that meets pupils' abilities and needs.

## Oakwood's Curriculum Policy In

- The intent and design of the curriculum is based on a stage not age approach which has a focus on:
  - Contributes towards **personal development**
  - Provides a wide range of high quality learning opportunities for all people to actively engage with their curriculum.
- Oakwood works from a dynamic, modern curriculum that meets the needs of our pupils.

At KS3 pupils are set into A,B or C class based on their attainment in the curriculum that promotes achievement in their subject.

During KS4, pupils are given the opportunity to choose three option lessons per week. Parents are encouraged to choose a range of subjects that are suitable for their child's interests. Core subjects every week. Subject teachers have a minimum qualification at KS4 that is appropriate for the subject. Progress 8 is not a starting point.

We believe that all children should be proud of their learning. We are dependent on teachers imparting knowledge and skills to our children to learn. Teachers use creativity and innovation to engage our pupils.

# Further information

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- The award specification can be found here - <https://qualifications.pearson.com/en/qualifications/btec-entry-level-level-1-and-level-1-introductory/level-1.coursematerials.html#filterQuery=Pearson-UK:Category%2FInternal-assessments>